

South Forest District Monitoring Plan									
No.	Objective	Title	Why	How	Frequency	Location	Record	Responsibility	Comments
e.g.	Social	Visitor Survey	Ensure quality of visitor experience is managed and record of complaints requirements are met	On site survey, FC ongoing business via contract	Annual	Moors Valley and Alice Holt	District files	Head of RPA	
1	Environmental, Economic & Social	Strategic Plan Delivery	To assess progress and continuing compliance with Organisational priorities and direction	Internal Review	5 years	District	District files: T:\PLANNING\1.0 Policies and Guidance\1.2 Government and Forestry Commission\1.2.2 South District\1.2.2.5 South FD Strategic Plan	Deputy Surveyor	Additional link to the Strategic Framework has been included
2	Environmental	SSSI unit condition assessment	To monitor the management of SSSI's and their condition; to monitor the success of restoration and maintenance work and to help target work programmes; Statutory requirement for designated sites	Record of current condition and management plan renewal, following the assessment done by NE using Common Standards Monitoring (CSM) developed by JNCC	Formally every 5 years; informally annually for certain areas	Across District - all Beats	On NE Website; Bio2020 Target: T:\ECOLOGY\SSSI\Bio2020 Delivery	Head of Planning & Environment	Formally: This is supplied to us from NE via national office (at irregular intervals - last updated August 2016); informal notification at local level (ecologist/local NE officer); Review with Ecology and Planning Teams annually, before budget preparation
3	Environmental	SSSI Management Plans	To target operational delivery on SSSIs	Review of SSSI Management Plans prepared by Ecologist (with input from Beat Teams) and submitted to Natural England for approval	5 years	Across District - all Beats	District files: T:\PLANNING\2.0 South Forest District Planning\2.6 Approved SSSI Plans	Senior Ecologist	
4	Environmental	New Forest HLS Delivery of Programme	To assess compliance with HLS Agreement terms and monitor progress against project programmes	Natural England Health Check	Annually	New Forest HLS area	District files: T:\HLS\Board & NE Inspections\Natural England Health Checks	HLS Project Manager and ultimately HLS Board	
5	Environmental	New Forest HLS – Wetland and Terrestrial Restoration Programme	To assess success of restoration techniques and monitor the recovery of habitats and associated species	Fixed point photography, habitats and species surveys undertaken by staff, volunteers and contractors	Annually, 5 yearly and 10 yearly	New Forest HLS area	District files	HLS Project Manager and ultimately HLS Board	Monitoring of Wetland Restoration sites will be directed by the Wetland Restoration Strategy and Monitoring Plan. Monitor covered by fixed point photography and vegetation/botanical surveys.
6	Environment	PAWS and AW restoration	To assess the condition of ancient woodland sites and assess success of PAWs restoration and changes in SCDB; Ensure movement towards increased native components within PAWS woodlands and maintained 'nativeness' within ASNW; to match Keepers in Time national policy	Visual assessment of species composition to set protocol; updates/changes in the SCDB in GIS; Run 'semi-natural score' query within Forester GIS;	We assess PAWS scoring (in terms of tree species composition) at FDP review stage - 5 yearly	PAWS and ANSW sites (Beats)	SCDB and FDP reviews (updates in GIS)	Planning & Environment Manager	Evidence found within each FDP document. T:\PLANNING\2.0 South Forest District Planning\2.1 Forest Plans
7	Environmental	EPS species surveys	To monitor population & distribution of EPS species to inform forest operations and prevent conflict with operations and/or recreation; to informally monitor changes in some species population;	Presence surveys of schemes run by FC Wildlife Rangers/keepers, with support from FC staff (ecologists) and partner organisations (e.g. PTES, ARC, etc)	Annually	Throughout the district	District files and sites recorded in GIS; Update to GIS records - Conservation extension	Senior Ecologist/Head of Wildlife Management	Additional data coming from Local record centres and uploaded into GIS. Bat box scheme at Wareham and Ringwood, New Forest, Bourne Wood (Data stored on T:\Beat Management\Wareham\Conservation\Bat Database with pivot tables.xlsx). Bat surveys with local bat groups; Hampshire bat group: Dorset Bat group: Surrey bat group: Isle of Wight bat group (data stored by local group and submitted to BRC). Dormice PTES national dormouse monitoring scheme: Ringwood; Wareham; Isle of wight; Whiteley: Whitley (managed by Surrey Wildlife Trust) (stored centrally by PTES). GCN - Freshwater habitats Trust (Bramshill and New Forest are part of Flagship ponds surveys) and eDNA. ARC - NF ARMS project for Smooth Snake. ARC reptiles: Crooksbury; East Gore; Lower Hyde Heath (stored by ARC). Otter use national records
8	Environmental	Management of Scheduled Ancient Monuments (SAM)	To monitor the management of SAM's and their condition; statutory requirement for designated sites	SAM management plans approved by Heritage England; Field visits to assess delivery of SAM Management plan & any additional maintenance work required.	5 yearly	Throughout the district	SAM Management Plans / District files; T:\PLANNING\2.0 South Forest District Planning\2.5 Historic Environment	Planning & Environment Manager	New SAM plans currently being revised by NPA. New SM Plans will provide the 'space' to record work undertaken. T:\PLANNING\2.0 South Forest District Planning\2.5 Historic Environment

9	Environmental & Economic	Delivery of Forest Design Plans objectives	To monitor progress and success of delivery of Forest Plans; to review each Forest Plan at 5 yearly intervals to assess the implementation of the plan is on course and all of the objectives are still valid. CSM 6 compliance with felling/restocking permissions	As stipulated within FDP document: internal FP review, GPS survey, beat-up survey	5 yearly Forest Plan Review (Mid-term/End term)	Throughout the district	Website and District files: T:\PLANNING\2.0 South Forest District Planning\2.1 Forest Plans ; (Review to be put into FDP folder)	Planning & Environment Manager	Evidence found in each FDP folder where a review has taken place: e.g East Dorset T:\PLANNING\2.0 South Forest District Planning\2.1 Forest Plans\2.1.1 Approved Documents\P4.6.14 East Dorset Woodlands\Mid Term Review\East Dorset Forest Plan MTR.doc
10	Environmental & Economic	Forest Surveys and subcompartments updates following operations	To improve the accuracy of SCDB, which in turn can be interrogated to provide information to inform management; To monitor sustainability and to inform future harvesting programmes	FC Staff and contract surveyors	Ongoing prioritised programme; scdb updates following closure of contracts	Across District: in June17 started surveying crops at mid rotation to support working block programme. Until May 17, post-thinning surveys undertaken by FC staff; sbdb updates returns by foresters	Records are updated into SCDB by FC staff	Planning & Environment Manager	Mensuration Strategy and email to beat teams confirming process are found in: T:\PLANNING\1.0 Policies and Guidance\1.2 Government and Forestry Commission\1.2.2 South District\1.2.2.7 Mensuration
11	Environmental & Economic	Deer damage impact assessment	Deer browsing / impact assessments population monitoring: To determine cull targets to ensure sustainable levels of natural regeneration or protection of restocked sites	Deer Impact Assessments methods agreed in Deer Management Plan - undertaken by Wildlife Rangers & Keepers to assess deer cull figures	Annually	Chosen locations throughout the district	Results held by wildlife manager	HoLM	Deer Management Strategy updated. Damage Assessment process still under review
12	Economic	Restocking: Stocking Density Surveys	To assess success of restocking against target densities, ensuring productive crops are suitably stocked	Survey of restocked sites at Year 5 done by Beat Teams (since 2013, only b-up and Y5 done)	Year 5 sites annually and younger sites annually via B-up assessments	Productive restocking sites (Beats)	Results held by FM Ops manager and updated in GIS (SCDB updates)	HoLM	
13	Economic	Production Forecast	To monitor forecasts and meet sales targets, which will inform Sales Plan and future income	End of Year PF run	Annually	District Wide	PF run and submitted to NO for EoY reporting	Planning & Environment Manager	tariff vol v dispatched or harvester head vol v PF. Further evidence of monitoring and current review in: T:\PLANNING\1.0 Policies and Guidance\1.2 Government and Forestry Commission\1.2.2 South District\1.2.2.8 Production Forecast and T:\PLANNING\2.0 South Forest District Planning\2.2 Inventory & Forecasting\Production Forecasts\Production Forecast Review 2017
14	Social	Incident and accident reporting	To record and monitor incident and accidents for review and corrective action if required; to monitor trends in staff and public safety	Input occurrences into AIRS reporting system for review and reporting by managers; periodic review of accidents on AIRS	As issues are identified	Throughout the district	Records held in AIRS reporting system	Head of RPA / HoLM	
15	Social	Visitor facility checks	To ensure that visitor facilities e.g. trails, cycle routes are fit for purpose (facility inspections for safety and maintenance)	Periodic physical inspection by recreation staff (OGB42 Monitoring system)	Dependant on estimated risk	Throughout the district	Inspection records / Database	Head of RPA	Use of database for inspection records for facilities; annual building inspections sent to Estates
16	Social	Visitor Survey	Ensure quality of visitor experience is managed and record of complaints requirements are met; monitoring of visitors numbers	On site survey, FC ongoing business via contract	Various (quarterly visitors numbers)	Various	District files; quaterly visitors numbers feeding into national dashboard	Head of RPA	Annual surveys, also some by National office and external organisations
17	Social	Recreation Permissions	To monitor recreational use of FC land	Permissions database	Annually	Throughout the district	Database	Head of RPA	
18	Social & Economic	Tree safety surveys	To minimise risk posed by dangerous trees	FC staff and contractors (OGB1 Monitoring system)	Depending on Zone (annually, 5-yearly or ad hoc)	Throughout the District	District Files: T:\Operations\O2 Forest Management\Tree Safety Management	HoLM	
19	Social & Economic	Tree health	Monitor tree health within the district	Aerial flights and on ground surveys organised by national team. Records from District staff, and one off surveys	As required annually	Various	Recent surveys: T:\PLANNING\1.0 Policies and Guidance\1.2 Government and Forestry Commission\1.2.2 South District\1.2.2.11 Resilience	Head of Planning & Environment	Aim to have a Forest Health layer in ForesterWeb to support operational decisions and reporting. Evidence in: T:\PLANNING\1.0 Policies and Guidance\1.2 Government and Forestry Commission\1.2.2 South District\1.2.2.11 Resilience

20	Social & Economic	H&S at Work: Monitoring compliance with safety requirements	To ensure all activities taking place on the PFE are done to best practice, comply with legal requirements and ensure safety and wellbeing of staff and visitors.	FC Staff - training courses, consolidation, update training and FISA checks to ensure competence; PPE checks. HAVS and hearing monitoring. Contractors - evidence of competence through PCM process, contract diaries to record competence/breaches with corrective actions issued where required. Management checks - Internal audits, national audits and local safety group meetings. Lone working PeopleSafe	Various	Throughout the district	Individual training records, FISA check sheets, ongoing medical assessments, Contract files and diaries, Audit reports.	HoLM	
21	Economic	Contract Management	To ensure operations are conducted in line with FC policies, best practice guides, legislation and contract specification; compliance with OGB3 contract management	Site visits and contract diary by operational staff	Various	All operational sites	Contract files	Heads of Department	